

Email: incally@cosmosviewestate.co.za
 Tel:
 Website: www.cosmosviewestate.co.za/incally.html

INCA LILY COMPLEX ACCESS REQUEST FORM

OWNER DETAILS	
UNIT NUMBER	
NAME	
SURNAME	
CONTACT NUMBER	
EMAIL ADDRESS	

Please complete the details of person(s) requesting to be registered on our system.

ACCESS DETAILS 1	
NAME	
SURNAME	
CELL NUMBER	

ACCESS DETAILS 2	
NAME	
SURNAME	
CELL NUMBER	

OWNER DECLARATION

I confirm that all information in this form and all other documents signed by me in connection with this application are correct.

Owner Signature.....

Date.....

OFFICE USE	
DATE RECEIVED	
DATE PROCESSED	
PROCESSED BY	
APPROVED	

Instruction:

- Registered numbers will be able to open the gate from any location by calling **076 689 3709**. The phone will ring only once before the gate opens.
- Ensure that your phone has been set to show the number before dialling as the system does not accept private numbers.
- ****To ensure security to our complex, please do not open the gate for strangers.****
- Owners must notify us 24 hours before your tenant moves out so that we can deregister them from the system
- Note that your application will be processed within 2 days of receipt.

Disclaimer

The body corporate will not accept any liability for any damage, loss or expense arising from the use of the system.